



**STANDARD™
REUNIFICATION METHOD**

**EXIT
DIRECTOR**



**STANDARD™
REUNIFICATION METHOD**

SCRIBE



**STANDARD™
REUNIFICATION METHOD**

**SAFETY
OFFICER**



**STANDARD™
REUNIFICATION METHOD**

**STAGING
MANAGER**



**STANDARD™
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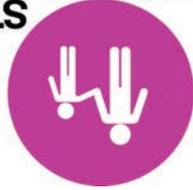
**EXTERIOR
FLOW
MONITOR**



**STANDARD™
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INTERPRETER

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Safety Officer

Report to Incident Commander
Your job is to ensure safety of the Reunification site.
Should an issue occur, fill out designated safety incident report for liability purposes.
• Ensure all events at the Reunification Site comply with school safety practices

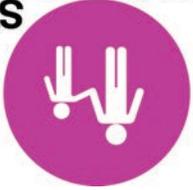
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Interpreter

Report to Greeter Supervisor
Your job is to assist and interpret for non-English speaking parents or students.
• Have alternative language Reunification Cards and Parent Handouts available
• You may be re-assigned to Check-in or Assembly areas

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Scribe

Report to Incident Commander
Your job is to document time and event, time and decision, and other notable activities on the Reunification Activity log.

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Exterior Flow Monitor

Report to Greeter Supervisor
You are responsible for keeping people moving through the area in an orderly fashion.
• Upon release, return to Staging area for further assignments

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Exit Director

Report to Incident Commander
As a familiar face from the Impacted School, your job is to reassure students and parents as they leave the site.
• Answer questions
• Hug and Go!

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Staging Area Manager

Report to Incident Commander
Your job is to set up the Staging Area. Verify all staff is checked in or out, assign vests and identification.
• When people are re-assigned, they check in with you to receive materials for their new assignment.
• Note the time and the person being reassigned